Welcome to BYU-Idaho. This booklet was prepared for families in on-campus housing and is a valuable source of information about community living at University Village.

It is also part of the housing contract and therefore, should be read carefully and kept in a handy place for quick referral. This handbook is not meant to hinder or restrict, but to guide and increase understanding to make this community living a positive experience for everyone.

We hope that lasting friendships will be made with neighbors and that a spirit of respect, love, and shared responsibility will be felt here. We look forward to answering any questions and addressing all concerns. Please contact us at the Housing & Student Living Office at (208) 496-9220 or visit us at Kimball 196.
GENERAL INFORMATION

The Housing & Student Living Office is located in room 196 on the main floor of the Kimball Building and can be of help with questions about contracts, payments, etc.

CHECK-IN AND OUT PROCEDURES

The complex manager will set up with the residents a date and time to check-in and verify the apartment number assigned. Please don’t hesitate to call (208) 496-9220 for assistance with any housing problem.

To check in:
1. Meet at University Village Office, apartment #103, at the time and date that was previously scheduled.
2. An employee will accompany the residents to the apartment, go over the inventory card and Family Housing Guidelines, issue keys and parking stickers, and finish filling in the information on the check-in form.
3. Residents are free to move in at any time after the above process is completed—unless otherwise arranged with the managers.

To check out and eliminate a $30 non-checkout fee:
1. Call the University Village Office at 496-9285 and arrange a date and time to check out.
2. All belongings need to be removed from the apartment before the scheduled checkout time.
3. Have apartment white-glove clean. There is a White Glove Checklist form available.
4. Prepare a list of any needed repairs.
5. An employee will meet the tenants at their apartment at the designated time.
6. The Inventory Card will be reviewed as a walk-through takes place. Please indicate any repairs that are needed at this time.
7. Keys will be turned in.
8. An assessment form will be filled out if there are any damages or lost keys.
9. All residents’ property needs to be removed including items placed in the extension storage areas. (See University Village rental agreement - Abandoned Property Clause.)
10. The information will be submitted to the Housing & Student Living Office so that the check-out can be finalized on the computer.
11. The Accounting Office will send any refund to the tenants. (Make sure a forwarding address is listed.)
QUICK REMINDERS
Excessive apartment damage is not only costly and an inconvenience to residents, but results in the need to pay for costly repairs. We offer this handy reference list to help avoid damages to the apartment and reduce possible charges.

1. **Blinds** should be kept closed in the evening to increase privacy.

2. **Carpet stains** must be taken care of properly. Do not use bleach. If the tenant is not able to remove the stain, our maintenance personnel are equipped to treat stains. Immediately call the University Village Office at 496-9285 or contact the Housing & Student Living Office at 496-9220 and get some help before the stain sets in. Residents will not be charged for carpet spotting unless the stain cannot be removed or there is excessive time needed to remove the stain.

3. **Countertops** are not to be cut on nor have hot cooking pots or serving dishes placed on them. It is suggested that cutting boards and hot pads be used to preserve the countertops. Damaged countertops will be charged back to the residents.

4. **Dishwashers** should have only dishwasher detergent used in them. Never use liquid soap which is intended for hand-washing the dishes. Pre-rinse dishes. Do not put hard, small objects such as popcorn seeds, cherry pits, nuts, bolts, etc. into dishwashers.

5. **Emergency service request** items such as flooding toilets, broken door locks, broken windows, broken heaters, etc., have top priority. (Please don’t throw away broken fixtures. Generally, they can be repaired or used for spare parts.) Immediately contact the University Village Office at 496-9285 any day and any time or the Housing & Student Living Office at 496-9220 between 8 a.m. and 5 p.m., Monday through Friday. When others cannot be reached University Security may be contacted after hours and on weekends at 496-3000.

6. **Fire extinguishers** and smoke alarms are provided for protection. Please notify the University Village Office at 496-9285 of any problems so they can be serviced, repaired, or replaced immediately. A $200 fine may be assessed for tampering with fire extinguishers or smoke alarms. Fire-safety personnel will check fire extinguishers monthly. Fire extinguishers should not be moved, etc.

7. **Furniture/property** owned by BYU-Idaho should never be removed from the apartment.

8. **Garbage disposals** have a built-in safety switch which shuts the disposal off when jammed. After the jam is removed, press
the red reset button on the bottom of the disposal. The stopper must be left in the sink to prevent silverware and other items from jamming the disposal. The stoppers have two positions: part way up and rotated activates the disposal, and all the way down holds water in the sink. DO NOT put Draino or other drain cleaners, glass, etc. into disposals. Disposals are for small, light food items only. (Put rice and peelings into the trash.) If the disposal becomes plugged, please call in a service request to the University Village Office at 496-9285 or the Housing & Student Living Office at 496-9220 and DO NOT run the dishwasher (it drains into the disposal). Please clean debris from disposal and sink before the worker comes to make repairs.

9. **Lights and covers** are sometimes difficult to remove when changing light bulbs (please use proper type & wattage). Let the University Village management know if assistance is needed.

10. **Maximum Occupancy Guidelines** for BYU-Idaho Family Housing are: Two Bedroom Apartments: 2 occupants (ages 12 and older) and 2 occupants (ages 11 and younger) or 1 occupant (age 12 and older) and 3 occupants (ages 11 and younger). Three Bedroom Apartments: 2 occupants (ages 12 and older) and 4 occupants (ages 11 and younger) or 1 occupant (age 12 and older) and 5 occupants (ages 11 and younger). Any tenant that is in excess of these guidelines is to seek other accommodations outside of University Village.

11. **Ovens** can be cleaned with chemical oven cleaners, but these cleaners should not be sprayed on any of the heating elements, dripper pans, exterior of stove, or vinyl.

12. **Parking** mirror hangers may be picked up at the University Village Office for two cars (if needed). Visitor parking passes will also be available from the complex manager.

13. **Refrigerators** should not be moved to another location. DO NOT use metal or sharp objects during cleaning. Do not use abrasive cleaners on any appliance.

14. **Service requests** may be called to the complex manager at 496-9285 or the Housing & Student Living Office at 496-9220.

15. **Tape**, tacks, nails, stickers, and glow-in-the-dark paint will damage walls and ceilings and may result in a damage charge. Plasti-Tak®, or small sewing needles, which are very strong, may be used to attach wall-hangings and posters to the walls. Plasti-tak® can damage other surfaces such as carpet, drapes, ceiling tile, etc., so use it with care. Wall paper, borders, and contact paper should not be attached to walls or shelves.
16. **Toilets** will usually plug and flood if sanitary napkins, tampons, diapers, or other foreign objects are flushed down them. Avoid anything in question. Flooding toilets can be shut off at the valve under the toilet tank. If a toilet leak develops, please shut off valve under the toilet, contact the complex manager or Housing & Student Living Office immediately, and clean up any flooding water, etc., before the worker arrives.

17. **Vacuuming** frequently is important to maintain the level of cleanliness that is expected at University Village.

18. **Windows** and screens are for comfort and protection from insects. They are easily damaged and should only be removed by maintenance personnel. Damaged or missing windows or screens will be assessed and charged to residents.

**FAMILY HOUSING GUIDELINES**

The policies contained in this section of the Family Housing Guidelines were developed to give residents a clearer understanding of what to expect when living on-campus in a community with other families. It is hoped that residents will find a peaceful environment with friendliness, shared responsibility, and respect for the rights of neighbors. Residents are expected to cooperate fully with housing personnel in maintaining order in the family housing unit and in living by and enforcing policies.

**Air-Conditioning Units**: It is not appropriate to remove windows, alter window openings, or attach air-conditioners (or any other apparatus) to the complex.

**Annual Apartment Check**: Management will do an apartment check at least annually to check overall condition. This will be done by appointment and generally at the same time that carpets are cleaned. This is in an effort to keep apartments well-maintained.

**Apartment Alterations**: Any alteration, remodel, addition, or reconstruction to an existing apartment is strictly prohibited. This includes, but is not limited to, doorways, halls, windows, walls, cabinets, countertops, painting, flooring, carpeting, and the exterior of complex (for satellite dishes, or any other apparatus).

**Barbecue Grills**: Because of the close neighborhood, the safety concern for children and others, and because
grills cannot be used on the sidewalks or landings, we ask that personal barbecue grills only be used away from the buildings, and only when they will be under constant supervision.

**Bicycles:** Residents may not store bicycles in apartments nor in stairwells at any time. Outside bicycle racks are available in several locations. BYU-Idaho will not be responsible for loss or damage to anyone’s bicycle. University Security suggests that all residents register their bikes.

**Businesses and Enterprises:** The operation of a business enterprise in the family apartments is prohibited.

**Cable TV:** A cable connect is available in each apartment. If cable service is interrupted, please call 523-4567 (Idaho Falls).

**Carpet Cleaning:** The Housing & Student Living Office will schedule carpet cleaning at least once each year. It is suggested that wiping spills immediately (using water only) will help to keep carpets clean. If there are other times when the carpets need cleaning, residents may contact the complex manager or Housing & Student Living Office and request that their carpets be cleaned. Custodial staff will check the condition of that apartment and set appointments as needed. Need for cleaning beyond once a year may be assessed and charged to tenant.

**Check-In and Checkout Procedures:** See page two for check-in and checkout procedures. Residents must leave the apartments immediately after officially checking out. Those who leave their apartments without checking out properly will be charged a non-checkout fee of $30. All belongings need to be removed at that time. (See Abandoned-Property clause in the contract.)

**Child Safety- Parental Responsibilities:** The apartments and grounds are unsupervised and the university assumes no responsibility for use of these facilities. The university is not responsible for lost or stolen personal property, bikes, and toys. Please report any suspicious persons or activity to University Security at 496-3000.

Consideration: Neighbors should be tolerant and patient with all families, including children, and feel comfortable in talking together to resolve concerns.

Noise: In order to promote a supportive academic environment, children should not create noise that prevents residents from studying. Children are not allowed to play on the landings or stairs. Obviously, children need to play, but with one’s guidance they can still be able to respect an
academic environment.

Playtime and Supervision: Never leave children unsupervised in an apartment or the surrounding area. For safety reasons, children should not be playing outside after dark. This also will cut down on disruptions during study time. Rock throwing will not be tolerated. Educate children in safe play and activities.

Pools: Swimming pools and wading pools are prohibited because of the safety issues with children.

**Christmas Trees:** Because of the layout of apartments, and artificial Christmas trees are preferred. Fresh-cut Christmas trees should be sprayed with a fire retardant and always have water in the tree stand.

**Condition of Apartments:** Residents are responsible for the condition and contents of their apartment as well as any damage during occupancy. Vacuum regularly; maintain reasonable cleanliness; and report damages, unsightly, or unsanitary conditions to the complex manager or the Housing & Student Living Office. Any damage or defacement of a public area violates the Honor Code. To ensure safety and quality control, repairs can only be made by university maintenance. Tape, nails, and tacks should not be used to hang pictures. (Plasti-Tak® or small sewing needles, which are very strong, and can be used with care.) Do not use tape on the exterior door. Do not use any glue-based wallpaper or shelving with adhesive inside cupboards or on shelves. Residents will be charged for damages at checkout.

**Contract:** Contact the Housing & Student Living Office at once if you did not receive a copy of the apartment contract. Read the contract carefully and file for future reference.

**Damages:** Residents are liable for all damages to their apartments, whether caused by themselves, spouse, children, or guests. When residents know who caused damages to public areas in the complex, please notify the Housing & Student Living Office or University Security so that repairs can be done and costs charged to the proper individuals. The following are typical costs for replacement of the items indicated:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet Repair (minimum charge/sq. yd.)</td>
<td>$25</td>
</tr>
<tr>
<td>Cleaning Fee</td>
<td>$25 per hr</td>
</tr>
<tr>
<td>Countertops (burns, cuts, etc.)</td>
<td>$25 to 600</td>
</tr>
<tr>
<td>Door (solid core with labor)</td>
<td>$250</td>
</tr>
<tr>
<td>Door (hollow core with labor)</td>
<td>$75</td>
</tr>
<tr>
<td>Door (closet door with labor)</td>
<td>$60</td>
</tr>
<tr>
<td>Door Locks</td>
<td>$25 to 150</td>
</tr>
</tbody>
</table>
Garbage Disposals $250
Key (lost or broken) $10
Light Shade (over light by mirror) $8 to 40
Nail Damage to Walls (per hole) $5
Re-key a Lock $25
Screens $25
Windows (depends on size) $50 to 100+

(Prices are subject to change without notice)

Decorations: Appropriate decorations (poster, pictures, etc.) are encouraged. Since no items may be attached to the wall with nails, tacks, tape, Plasti-Tak® or small sewing needles are suggested. Windows and ceilings should be free from decorations (posters, flags, etc.).

Discipline: Residents who violate university policies are subject to disciplinary sanctions that may include but are not limited to restrictions, fines, eviction, probation, or dismissal from the University.

Evacuation Procedures: Families are expected to evacuate University Village when a fire alarm is sounded. They should also be considerate of and obey Housing & Student Living Office employees or other authority in the event of an emergency.

Fire/Safety: Decorations should not be attached to the ceiling, sprinklers, or near window coverings. All burning embers, such as incense, candles, lanterns, and open flames are prohibited. A $200 fine may be assessed for tampering with fire extinguishers, sprinklers, or alarms. If residents have children, please make sure they know what to do in case of fire.

Firearms and Weapons: Firearms, knives, ammunition, explosives, or any devices which intended use is capable of inflicting injury or damaging property, including but not limited to martial arts weapons, BB guns, sling-shots, pellet guns, paint-ball guns, wrist rockets, swords, hunting knives, and bows are prohibited in family housing, on property owned or controlled by the university, and at programs sponsored by BYU-Idaho which occur off-campus (i.e. Discovery, travel related to academic studies, student activities, etc.). Facsimiles of firearms or dangerous and destructive weapons are also prohibited.

Guests: Guests must respect all policies of the university. The host is financially responsible for the actions of their guests and will be held accountable for their behavior. Guests are welcomed for short stays only. Extended family will be considered guests.
Housekeeping: Residents are required to maintain order and cleanliness in their living accommodations at all times. Residents will supply their own cleaning products to clean their apartment. Diapers need to be placed in bags and disposed of properly in the dumpsters (not left outside of apartment doors). If housekeeping falls below the standard set by the Housing & Student Living Office, any necessary cleaning may be done by the university and the residents responsible may be charged an hourly fee for the cleaning service.

Internet: Internet service is provided by BYU-I. In keeping with the high standard expected at BYU-I, it is the responsibility of the student to seek filtered Internet service when using alternative Internet service providers.

Keys: Keys to apartments and mailboxes will be issued during check-in. Residents are advised to keep their apartments locked at all times. The university is not responsible for items stolen or any damage done while the apartment is not occupied. No BYU-Idaho keys are to be duplicated by anyone except the university. A key is considered lost when a resident reports it lost or stolen, has been missing for one week, or not returned at check-out. If residents temporarily misplace a key or get locked out of their apartment, call the complex manager at 496-9285 or the Housing & Student Living Office at 496-9220. Key replacement cost is $10 for standard keys and $25 for rekeying of the apartment door.

Light Blubs: All lights will be working when a resident moves in. It is the responsibility of the resident at the time of checkout, that all lights be working. Please replace with proper type and wattage. (Kitchen and pantry lights will be replaced by the university.)

Literature, books, Magazines, Posters, and Pictures: Because of the unique, wholesome environment we wish to develop within the family apartments at BYU-Idaho, any reading material, posters, or pictures should be consistent with LDS standards.

Major Cleaning: Please maintain a normal level of cleanliness. Vacuuming, dusting, and mopping on a regular basis are expected. Keep ovens and that space under stove burners free of grease. Clean this area frequently.

Mail Service: As soon as possible after arrival at BYU-Idaho, inform family, friends, etc., of your correct address. The address is:
Residents should arrange their schedules to be available when belongings arrive.
When moving from BYU-Idaho family housing, be sure to request a Change of Address Form from the Rexburg Post Office, and then notify friends, family, magazine subscriptions, etc. of the change of address.

**Maintenance:** If a resident notices anything in an apartment that requires repair work or maintenance attention, please notify the complex manager at 496-9285 or the Housing Office at 496-9220 as soon as possible.

**Motor Vehicle Repairs:** No vehicles may be repaired, including oil changes, on university property. Motorbikes may not be parked in apartments. Damages will be charged for failure to comply. Vehicles that no longer run must be removed from university property.

**Occupancy:** Apartments will not be ready for occupancy before the first day of the contract. All residents must complete a thorough checkout and leave the apartments by the last day of the contract. (New residents typically move during semester breaks.) For maximum occupancy guidelines please see p.3 of this document.

**Prohibitions:** Resident guests must respect all policies of the university. The host is financially responsible for the actions of their guests and will be held accountable for their behavior. Guests are welcomed for short stays only. Extended family will be considered guests.

**Public Areas:** Basketball courts, playgrounds, picnic tables, and surrounding areas are for the use of all residents. Please take special care to keep these areas clean. Do not leave children unattended.

**Renter’s Insurance:** Families living in university housing hereby waive all claims against BYU-Idaho for loss of or damage to clothing, valuables, or other personal property, including money and personal injury. It is recommended that families carry their own renter’s insurance to cover personal property.

**Repairs:** Notification of needed repairs can be called to the complex manager at 496-9285 or the Housing & Student Living Office at 496-9220. Housing is interested in maintaining University Village to a high standard.
Priority repairs will be done the day they are turned in. Please call those in immediately. After hours, contact the complex manager. General repairs should be done within two days. We will notify residents of progress when parts need to be ordered or the repair is a lengthy one.

**Respecting the Rights of Others:** While it is impossible to list all contingent violations of policy, all residents must respect the rights of others. Residents who blatantly disregard and violate the rights of others may be evicted.

**Roofs:** Residents are not permitted on the roofs at any time. A $50 fine may be levied for violation of this policy. If an item of significant value has been lost on the roof, please contact the complex manager at 496-9285. Measures against the spread of disease. Item of significant value has been lost on the roof, please contact the complex manager at 496-9285.

**Room Checks and Privacy:** Housing supports a resident’s right to privacy. However, the university reserves the right to enter resident’s apartments with reasonable notice for maintenance, repairs, cleaning, inspection, emergencies, to ensure compliance with the Honor Code, and to show to prospective tenants.

**Sales People and Solicitors:** Unless authorized by the housing director, no salesmen or solicitors are permitted at University Village.

**Screens:** Do not remove screens from windows at any time. Damage to a screen will cost the resident at least $25. If a resident is locked out, contact the complex manager.

**Security:** It is ultimately the resident's responsibility to provide security within their own apartment. Residents are counseled to lock doors to their apartments (even if just visiting neighbors) to protect personal belongings and to provide additional security. Doors should always be locked while sleeping. It is essential that each resident take responsibility for security.

**Smoke Detectors:** If a smoke detector goes off, it will only ring in one apartment. Dial 911 or University Security at 496-3000 for help. Smoke detectors should never be tampered with. If a smoke detector fails, contact the complex manager or the Housing & Student Living Office immediately.
Snowballing: Throwing snowballs is not permitted and is a violation of a Rexburg City ordinance.

Snow Removal: Generally, the Grounds Department will take care of snow removal. Snow shovels will also be available for residents to remove snow as needed.

Sound Equipment: Residents should respect the peaceful environment needed while living in a family complex. Keeping radios and stereos to a noise level that will not disturb others is expected. NO outside antennas are permitted at any time.

Sprinkler System: A sprinkler system has been installed for fire protection. Sprinklers are sensitive to heat (not smoke). An automatic call is made to emergency personnel each time a sprinkler goes off through the automated fire-control system. Please do not hang anything on sprinklers. The sensor is a red-glass element which can easily be broken.

Stairwells: Stairwells, and stairs are for entry and exit and emergency escape only. Do not use them for garbage, jogging, bicycling, storage areas, or as play areas for children. Radios, tape players, children playing etc. are not permitted in the stairwells. Noise travels very easily so please be considerate.

Storage: Exterior storage outside of the apartment is available. Contact the University Village manager for ties to identify all items stored outside. Storage of automobiles, motorcycle parts, or similar mechanical devices is not permitted in the apartment or on university property. Residents leaving should take all their belongings with them. Housing cannot store or mail personal belongings. (See Abandoned-Property clause in contract.)

Sun Bathing: Clothing worn for sun bathing must be modest.

Television & Other Media: Internet access, music, television, or any form of entertainment, including concerts, movies, and videocassettes that is vulgar, immoral, inappropriate, suggestive, or pronographic in any way, no matter what the rating, violates the spirit of the Honor Code and is not acceptable. R-rated viewing is inappropriate and good judgment should be exercised in selecting appropriate movies of other ratings.

Transportation: For information visit the BYU-Idaho web site at www.byui.edu, click on Students, and then
Travel and Transportation or call Public Relations at 496-1150.

Trash Receptacles: Dumpsters are provided in several locations. Secure all garbage bags with a knot or a twist-tie. Residents are responsible to dispose of their own discarded furniture and mattresses. Only domestic garbage is picked up from the dumpsters. Garbage is not allowed in stairwells, on sidewalks, or grounds. Thank you for assistance in maintaining a litter-free environment.

Use of Apartment: On-campus family housing is a single-family dwelling for a student-resident, his/her spouse, and their children or legal dependents. All residents must be listed with the Housing & Student Living Office. The apartment may not be used for commercial use (day care, private business, etc.). Babysitting occasionally is acceptable. Violations may result in eviction, forfeiture of deposit, and a 30-day rent penalty. Apartments may not be used for storage, installation, or possession of:

- Waterbeds (except on the lower level), weapons, or flammable substances or explosives.
- Large appliances.
- Pets of any kind.
- Any obstruction or items on landings, stairs, etc.
- Any signs or items fixed or connected to the outside of buildings or common areas that are considered offensive or destructive by judgment of the Housing & Student Living Office. This includes air-conditioners, satellite dishes and hardware, etc.
- Firearms.

Utilities: The university furnishes all utilities. Residents are to be prudent in the use of electricity, hot water, and heat by turning off unneeded lights and keeping windows closed in winter to conserve energy.

Washer/Dryer Hookups: Each apartment has washer and dryer hookups. Hoses and washers need to be watched carefully for leaks and repaired immediately. All water damage caused by personal washers will be assessed. (Leaking hoses and washers can penetrate into other apartments also.) If there are questions about connections, please contact the complex manager and they will notify University Maintenance.

White Glove: When residents check out of the apartments, their apartment must be “white-glove” clean. The white glove inspection is part of the checkout procedure. If checkout is not completed properly, all or part of the $175 deposit could be used to cover itemized
expenses. Damages beyond the $175 deposit will be billed to the student’s account.

**Windows:** Don’t use windows for entering or leaving the apartment except in extreme emergencies. Don’t discard items through a window. Window openings may not be altered. Don’t hang items outside windows or display objectionable decorations.

**STUDENT SERVICES**

Career Advising Center:
Kimball 250, second floor, phone 496-1167.

Provides:
1. Help with academic planning both here at BYU-Idaho and when transferring to other schools.
2. Reference and resource materials such as college catalogs, directories of schools offering various majors, specialized programs, etc.
3. Help in selecting a career.
4. Extensive information about careers.
5. Computerized career guidance programs.
   note: A one-credit class, GS 100 -- Career Exploration, is available to help students select careers.

Counseling Center:
204 Student Health Center (east of Kimball parking lot), phone 496-9370.

Counseling is available to help students with a wide range of problems -- from adjusting to college life to more serious emotional problems. Complete confidentiality is maintained. A number of support groups (i.e. self-esteem, eating disorders, abuse issues) are offered.

Health Services:
108 Student Health Center (east of Kimball parking lot), phone 496-9330.

BYU-Idaho requires all matriculating students to have adequate medical coverage in the Rexburg area as long as they have continuing student status. That means you must have coverage the entire time you are a continuing BYU-Idaho student, including during any semesters you are off-track or other short-term breaks from classes. To satisfy this requirement, you will be enrolled in the Student Health Plan automatically when you first enroll for classes. Your enrollment The Health Center provides: (A) diagnostic examinations, (B) care of sudden illnesses occurring on-campus, (C) care of accidents, (D) treatment of minor health needs, (E) protective will remain in effect until you graduate from BYU-Idaho
or lose your continuing student status, whichever comes first. You will also be covered by the plan while you are traveling to and from school, before or after a semester or block. You may waive BYU-Idaho Student Health Plan coverage only if you are already covered by your parent's insurance, or by an employer's insurance policy. Waivers must be submitted by the deadline (please see catalog for dates). For more detailed information concerning the University Student Health Center and Insurance please see http://www.byui.edu/healthcenter/ or call (208) 496-9330.

The Health Center includes a waiting room, examination rooms, X-ray, medical lab, and a pharmacy where you can fill prescriptions from our doctors or your outside doctor. We have family-practice physicians, nurses, a lab technologist, an X-ray technologist, a records specialist, a secretary-receptionist, and an insurance clerk. Office hours are 8 to 11:45 a.m. and from 1 to 4:45 p.m., Monday, Wednesday, Thursday, and Friday, during fall and winter semesters.

Tuesday hours are 8 a.m. to 12:45 p.m. and 3 to 4:45 p.m. Summer hours are 9 a.m. to 3 p.m. Monday-Friday.

There is a small charge for each Health Center visit. Injections, medications, X-rays, and supplies are provided at a minimal cost.

If a student becomes ill while at BYU-Idaho, please call 496-1300 for an appointment. If help is needed during office hours, go to the Health Center first. At other times, care is available at the Madison Memorial Hospital Emergency Room (359-6506) or the Community Care Center (359-1770) on Main Street. For life-threatening emergencies at any time dial -911. An on-campus transport is available by calling 496-3000.

The Health Center staff is bound by the laws of confidentiality. Personal information will not be released to a third party including parents without written permission from the student involved.
CODE OF HONOR

Brigham Young University, Brigham Young University-Hawaii, Brigham Young University-Idaho, and LDS Business College exist to provide an education in an atmosphere consistent with the ideals and principles of The Church of Jesus Christ of Latter-day Saints. That atmosphere is created and preserved through commitment to conduct that reflects those ideals and principles. Members of the faculty, administration, staff, and student body at BYU, BYU-H, BYU-I, and LDSBC are selected and retained from among individuals who voluntarily live the principles of the gospel of Jesus Christ. Observance of such is a specific condition of employment and admission. Those individuals who are not members of The Church of Jesus Christ of Latter-day Saints are also expected to maintain the same standards of conduct. All who represent BYU, BYU-H, BYU-I, and LDSBC are to maintain the highest standards of honor, integrity, morality, and consideration of others in personal behavior. By accepting appointment to the faculty, continuing in employment, or continuing class enrollment, individuals evidence their commitment to observe the Code of Honor standards approved by the Board of Trustees “at all times...and in all places” (Mosiah 18:9).

“We believe in being honest, true, chaste, benevolent, virtuous, and in doing good to all men. . .If there is anything virtuous, lovely, or of good report or praiseworthy, we seek after these things.”

Thirteenth Article of Faith

As a matter of personal commitment, faculty, administration, staff, and students of Brigham Young University, Brigham Young University-Hawaii, Brigham Young University-Idaho, and LDS Business College seek to demonstrate in daily living on and off campus those moral virtues encompassed in the gospel of Jesus Christ, and will:

--Be honest
--Live a chaste and virtuous life
--Obey the law and all university policies
--Use clean language
--Respect others
--Abstain from alcoholic beverages, tobacco, tea, coffee, and substance abuse
--Participate regularly in church services
--Observe dress and grooming standards
--Encourage others in their commitment to comply with the Code of Honor

BYU-Idaho reserves the right to make changes. HSG 02/11/2011